Privacy notice: Minibus dashcams

Our minibuses are fitted with outward facing dashcams should evidence be required for vehicle insurance claims and to prevent criminal damage.

Categories of personal data

Video images only (no audio) which may, as a result, capture footage of individuals

How information is used

Footage is only reviewed in the event of a collision or vehicle damage.

Where information is stored

Footage is securely stored in the dashcam hard drive

How long information is kept

Whilst operating, footage is recorded on a four-hour cycle after which it is over-written / erased.

In the event of a collision, footage is locked / isolated until it can be reviewed after which it is either extracted (for use in insurance claim) or permanently deleted. Only authorised facilities staff can do this.

The lawful basis under which we use information

The UK General Data Protection Regulation (GDPR) requires us to document the conditions that allow the processing of personal data. For the purpose of dashcam the article is: -

- GDPR Article 6(1)(f)
  processing is necessary for the purposes of the legitimate interests pursued by the controller or by a third party

Right to request access to personal data

Whilst it is unlikely to have captured any, individuals have the right to request a copy of the personal information we hold about them.

This is known as a '*subject access request*' and this process is fully explained in our Data Protection Policy found in the data protection section of the polices page on the school website.

Please see the contact details in the contacts section below.

Other rights of individuals

In addition to above participants have certain data protection rights. They have the right to: -

- have their personal data rectified, if it is inaccurate or incomplete

- request the deletion or removal of personal data where there is no compelling reason for its continued processing

- restrict our processing of their personal data (i.e. permitting its storage but no further processing)

- object to direct marketing (including profiling) and processing for the purposes of scientific / historical research and statistics

- not be subject to decisions based purely on automated processing where it produces a legal or similarly significant effect on them

These rights are further explained in our Data Protection Policy found in the data protection section of the polices page on the school website.

Contacts

If anyone wishes to discuss anything in this privacy notice, has any concerns about how we are collecting or using their personal data or wishes to make a subject access request, you can contact us directly.

You can contact our Data Protection Manager at: -
information.access@northstartrust.org.uk

The information commissioner can be contacted at:-
https://ico.org.uk/

Rights of individuals are further explained at: -
https://ico.org.uk/for-organisations/uk-gdpr-guidance-and-resources/individual-rights/individual-rights/