## **Nursery application form**



We have more than one intake period for our nurseries so please contact the academy office.

You should not assume that a place has been reserved for your child just because you have provided us with a completed form.

Attending one of our nurseries does not guarantee a place in our schools. You will need to re-apply for Reception places at the appropriate time.



The completed form should be returned to the academy office with documentation to confirm your child's date of birth and address (see below)

Child's details								
First name:		Surname:						
Sex (please tick)	: Male  F	emale 🔲	Date of birth:					
Child's address at the time of this application:								
Please note that	this must be the address where	the child norm	nally lives.					
Postcode:								
If the address where they live is different from the parent / carer address or if parents share custody, please give details of this arrangement below: -								

Two proofs of address must be submitted with this form.

- One of these must be a notification of Child Benefit from HMRC (unless you are subject to immigration control)
- The other should be either a Council tax document, a utility bill, or a mortgage/ rent agreement (less than 3 months old)

1 <sup>st</sup> Parent / Carer details								
☐ Mr ☐ Mrs ☐ Ms ☐ Miss N	First lame	Surname						
Relationship to child	Mother  Father	Foster carer Social worker	Other (please specify)					
Contact telephone	Mobile:	Но	me:					
E-mail address:								
	2 <sup>nd</sup> Pare	ent / Carer detail	S					
☐ Mr ☐ Mrs ☐ Ms ☐ Miss N	First lame	Surname						
Relationship to child	Mother	Foster carer Social worker	Other (please specify)					
Contact telephone	Mobile:	Но	me:					
E-mail address:								
	Children w	vith additional ne	eeds					
			Yes No					
Does your child have an existing Education, Health and Care Plan (EHCP)?								
Is an assessment of your child's needs currently in progress?								
If you answer 'yes' to any of the above, attach details when returning the form.								
Does your child have	e any other needs	you feel we should h	Yes No					
If 'yes', please give details below								

		Childre	n in ca	ire					
								Yes	No
Is your child in the public care of the local authority?									
If you answer	ed 'yes', plea	se specify: -							
Local Authori	ty name								
Social worker	r name			Tele	phone:				
Please also provide a letter from the Social Worker confirming the legal status of the child and the local authority the child is in the care of. The letter should also provide the reasons for the preference of school.									
Current	early years	s provider / pr	e-sch	ool p	orovisi	on (if a	appl	icable	e)
Playgroup			Nurse	ry					
Hours attende	ed per week:								
Is there any ot	her information	you can provide s	o that we	e can	plan for	our chil	d's ar	rival?	
		Sibl	lings						
Does your child have a brothers or sisters already attending any other NSCT Academies?  Enfield Heights   Heron Hall   Kingfisher Hall   Woodpecker Hall  If so, please let us know which school, their name, their date of birth and their class / form group									
-									
	Declara	tion and sign	ature	of pa	arent /	carer			
	I have received	d and read the adn I understand the w	nissions	criter	ia for a n	ursery pl		n one c	f our
I certify that I am the person with parental responsibility for the child named above and that the information given is true to the best of my knowledge and belief. I understand that false or deliberately misleading information given on this form or in supporting information may render this application invalid. I understand that the academy may check any of the information provided.									
Signature						Date			

Information supplied will be used for registered purposes and in line with UK GDPR and the Data Protection Act 2018

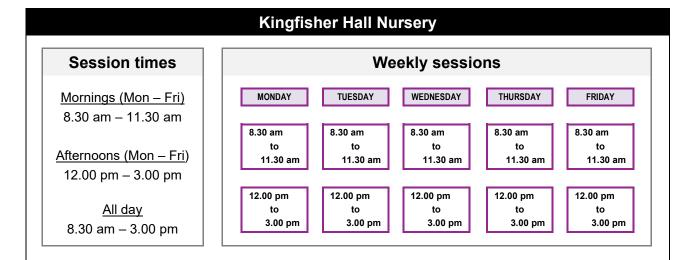
#### **Provision details**

Information about the two types of provision we offer are below.

Please review the options and then indicate your choice(s) in the 'Preferences' section.

You can check your eligibility for free provision at the following web site www.childcarechoices.gov.uk

Where a child attends consecutive sessions, any gaps between them will include crossover time and children having their packed lunches or snacks **which you will need to provide for them** 



#### 3 - 4 year olds

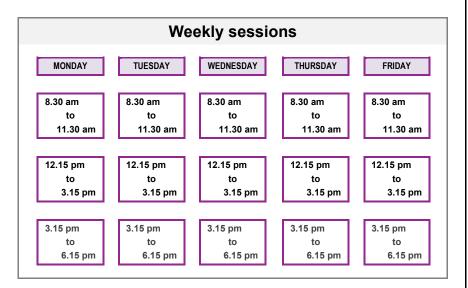
- 15 hours of free nursery provision is available to everyone.
- This is usually either five morning or five afternoon sessions (i.e. 5 x 3 hours)
- 30 hours of free nursery provision is available to those who are eligible
- This is usually five mornings and five afternoon sessions (i.e. 10 x 3 hours)
- For those not eligible for 30 hours, extra sessions can be purchased

If you wish to purchase additional sessions or discuss provision better suited to your needs, please contact the academy office for the prices and to discuss availability.

20 020 8344 9890 | kingfisher@northstartrust.org.uk

### Robin Hall Nursery (based at Woodpecker Hall Academy)





### 2 year olds

- 15 hours of free nursery provision is available for those eligible
- This is usually either five morning or five afternoon sessions (i.e. 5 x 3 hours)
- Five mid-afternoon sessions are also available
- For those not eligible for free provision (or those who are and would like extra); sessions can be purchased

#### 3 - 4 year olds

- 15 hours of free nursery provision is available to everyone
- This is usually either five morning or five afternoon sessions (i.e. 5 x 3 hours)
- 30 hours of free nursery provision is available to those who are eligible
- This is usually five mornings and five afternoon sessions (i.e. 10 x 3 hours)
- Five mid-afternoon sessions are also available
- For those not eligible for 30 hours (or those who are and would like extra); sessions can be purchased

If you wish to purchase additional sessions or discuss provision better suited to your needs, please contact the academy office for the prices and to discuss availability

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# Preferences

Please tick the appropriate boxes in the provision of your choice

3 - 4 year olds					
	I am entitled to 15 hours and I prefer five morning sessions				
	I am entitled to 15 hours and I prefer five afternoon sessions				
	I am entitled to 15 hours. I have ticked my preference above but I wish to discuss alternative arrangements* or purchase additional sessions				
	I am eligible for 30 hours nursery provision and wish to take five full days				

Robin Hall Nursery							
2 year olds							
	I am eligible for 15 free hours and I prefer five morning sessions						
	I am eligible for 15 free hours and I prefer five afternoon sessions						
	I am eligible for 15 free hours. I have ticked my preference above but I wish to discuss alternative arrangements* or purchase additional sessions						
	I am not eligible for 15 free hours but I wish to discuss purchasing some sessions						
	3 - 4 year olds						
	I am entitled to 15 hours and I prefer five morning sessions						
	I am entitled to 15 hours and I prefer five afternoon sessions						
	I am entitled to 15 hours. I have ticked my preference above but I wish to discuss alternative arrangements or purchase additional sessions						
	I am eligible for 30 hours and wish to take five mornings and five afternoon sessions						
	I am eligible for 30 hours. I wish to discuss alternative arrangements* or purchase additional sessions						

**End of form** 

<sup>\*</sup>Should we have the space and the resources to facilitate, flexible hours / days are also available through direct arrangement and agreement with the school

OFFICE USE ONLY							
Proof of address		Proof of date of birth		Date received			
CLA	Stat	ff	Sibling			Distance	
Signature					D	ate	

(Head teacher or their representative)